

# Shadforth Parish Council

## Minutes

of a meeting of Shadforth PARISH COUNCIL held on Tuesday 1<sup>st</sup> June 2021  
at 7.15pm at Sherburn Hill Hub, Sherburn Hill.

Members of the Public and Press are welcome to attend.

- 1 **Apologies for absence:** Cllr Kellett, Cllr Hall.
- 2 **Disclosures of Interest:** Wendy Martin disclosed her interest in venues as a trustee for SH Hub.
- 3 **Minutes.** Resolved: That the minutes of the extraordinary meeting of the council held on 25<sup>th</sup> May be signed as a true record.
- 4 **Public questions, comments or representations:** Jake Miller requested to be kept informed of anything that happens that appertains to Ludworth.
- 5 **Clerk's Job Vacancy:** Agreed: to send documentation out to Cllrs for final approval before publishing. Agreed: £200 for recruitment:. To: Job Centre, DCC, NE Jobs, Indeed, Gum Tree, Facebook, Newspapers. (Echo), other local parish councils and Durham County Council.
- 6 **Declaration of Acceptance of Office Forms.** Agreed: To close the deadline for elected councillors to submit declaration of acceptance of office forms. Four Ludworth Councillors have not submitted declaration of Office forms, creating 4 vacant seats. Two people have expressed an interest in the seats. Acting clerk to research and follow the standard procedure for resignations.
- 7 **Register of Interest Forms:** Received Register of Interest forms from Councillors.
- 8 **Venues for future meetings.** Agreed: Parish Council meetings will be held on the First Tuesday of the month at 6pm initially at Shadforth Village Hall and Sherburn Hill Hub. There is no community venue in Ludworth available. Sherburn Hill Hub in July, Shadforth in Sept. Wendy to contact venues to confirm.
- 9 **Clerk Handover update:** Update: Transfer of Parish Council property from the previous clerk will be arranged by Wendy for Debra, Emma & Carole to take place at Sherburn Hill Hub during the day between 9-4.

10 **Mobile Phone for the Parish Council: Agreed:** Agreed: Liaise via email re costs, ethics & practicalities of a dedicated mobile phone and contract for the Parish Council. A member of the public offered their second hand phone. Agreed: To set the budget at the next meeting if accounts are available.

11 **Annual Meeting Business:** Agreed: to postpone the business usually considered at the annual meeting of the council, to ask CDALC to help prioritise and to work through these at each meeting depending on the information we have access to.

12 **Any Other Business.** Debra had contacted Cllr Hall re defibrillator & parking across road from shop. Update on dropped kerb outside Salvation Army: The project is on Durham County Council's priority list, and the kerb should be dropped within the next two months.

**Items for the next agenda:** Parish Council update. County Councillors update.

Welcome to Colin Davison, our newest Parish Councillor.

Thanks from Jake Miller.

**Meeting closed at 20.25**

Minutes prepared by Emma Beattie Acting Clerk to the Council  
on 6.7.2021

Minutes Approved by ..... Position..... On (Date):.....