

Shadforth Parish Council

Shadforth Parish Council
Sherburn Hill Community Hub
Front Street
Sherburn Hill
DH6 1PA

Minutes - Shadforth Parish Council

In accordance with Paragraph 7 & 10 (2)(b) of Schedule 12a of the Local Government Act 1972, Members are hereby summoned to attend a meeting of the Shadforth Parish Council on Tuesday 8th October 2024 at 6.00pm, Sherburn Hill Community Hub.

- 01-1024 Attendees: [Cllrs Thompson, Martin, Heron, Nixon, Jobling, Parish Clerk](#)
02-1024 Apologies: [Cllrs Beattie, Flude](#)
- 03-1024 To receive disclosures of interest in any matters on the agenda: [Cllrs Martin & Jobling disclosed an interest in allotments. Cllr Heron disclosed an interest in allotments and garages. Cllrs Martin and Nixon disclosed an interest in Sherburn Hill Hub.](#)
- 04-1024 To agree that the minutes from the last ordinary meeting of September 10th 2024 are a true record: [Agreed.](#)
- 05-1024 To receive an update from the Clerk: [New CDALC website is up and running and we are required to create a new account. Clerk will do this during the next few weeks.](#)
[Budget review – Clerk to prepare budget review now we are half-way through the financial year.](#)
[P3 form was accepted by DCC in June. All cuts for 2023/24 have been completed so claim will now be submitted.](#)
[Clerk has applied to HMRC for VAT refund for Wildlife Walk project.](#)
[Halloween – agreed to donate £100 to each village for Halloween events.](#)
[Christmas – budget donation of £300 to be paid this week to each village for Christmas events.](#)
[Audited AGAR complete and Notice of Completion was posted on website by 30th September 2024.](#)
- 06-1024 To agree any payments that need to be made:
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| Postbox (to be placed inside SHCH) | £31.59 |
| AA Groundcare (Parish paths, bridleways and cemetery) | £2,610.00 |
| Clerks Salary | £421.97 |
| HMRC | £105.40 |
| Clerks Expenses (WFH £5.00, mileage £13.86, stamps £16.20) | £35.06 |
| Currys Insurance | £8.00 |
| ICO DD | £35.00 |
| Christmas Events – Shadforth Community | £300.00 |
| Christmas Events – Ludworth Community | £300.00 |
| Christmas Events – Sherburn Hill Comm Hub | £300.00 |

- 07-1024 To receive an update on Shadforth Cemetery: Clerk has informed our Contractor that the Parish Council have agreed to an annual tree / bushes' inspection of the Cemetery.
- 08-1024 To receive an update on Churchill Terrace allotments and discuss rules of the allotment policy: Reports have been made of an allotment tenant having many bonfires and leaving them unattended after dusk. Reports of fly-tipping on the allotments will be investigated. Agreed to serve a Notice to Quit to an allotment tenant who no longer resides within the Parish.
- 09-1024 To receive an update on communications received: None.
- 10-1024 To receive an update on the creation of a mining memorial in Sherburn Hill: After much confusion, a site has been agreed for the proposed mining memorial. All materials have been sought; we are waiting for approval from DCC.
- 11-1024 To receive an update on the creation a community woodland walk on a piece of land owned by DCC in Sherburn Hill: The walkway path has been completed. There are areas that require fencing and Taylormade have kindly donated the timber, along with a generous £1,000 donation towards the project. Cllr Thompson is organising a lantern parade for November in conjunction with Durham Area Youth and RT Projects. Cllr Thompson has also spoken to 'In Your Neighbourhood' and they are going to assist with weeding etc. DCC will maintain the area.
- 12-1024 To agree or not to agree an application from Shadforth Village Hall for a donation towards hall floor works: Also, application from Sherburn Hill Hub. Agreed to donate £1218 to Shadforth Community as a contribution towards urgent hall floor work. Also agreed to donate £300 to Sherburn Hill Community Hub towards a replacement Bouncy Castle pump.
- 13-1024 To discuss the proposal of a solar power farm at Harehills: No further update on the project. If residents have any queries regarding the proposed solar farm, the Clerk will be happy to pass these on to Locogen. Please email the Clerk at shadforthpc@hotmail.co.uk
- 14-1024 Clerk to welcome new Parish Councillor after successful application at last month's Parish Council Meeting: Cllr Jobling completed a Declaration of Acceptance and Authority of Pecuniary Interest Form. Clerk to email to DCC.
- 15-1024 To receive updates from Parish Councillors: None.
- 16-1024 To receive updates from County Councillors: None.
- 17-1024 Public questions or comments, 5 minutes max: None.
- 18-1024 Matters arising from previous minutes which have not been covered above: None.
- 19-1024 To receive any items for the next meeting: Clerk to prepare half year budget review.
- 20-1024 Any other business: Future planned Parish Council meetings – Next planned meeting Tuesday 12th November, Tuesday 10th December.

