

Shadforth Parish Council

Shadforth Parish Council
Sherburn Hill Community Hub
Front Street
Sherburn Hill
DH6 1PA

[Minutes - Shadforth Parish Council](#)

In accordance with Paragraph 7 & 10 (2)(b) of Schedule 12a of the Local Government Act 1972, Members are hereby summoned to attend a meeting of the Shadforth Parish Council on Tuesday 12th November 2024 at 6.00pm, Sherburn Hill Community Hub.

- 01-1124 Attendees: [Thompson, Jobling, Heron, Nixon, Mr Herbert, Parish Clerk](#)
02-1124 Apologies: [Flude, Beattie, Martin](#)
- 03-1124 To receive disclosures of interest in any matters on the agenda: [Cllr Nixon declared and interest in Sherburn Hill Community Hub. Cllr Heron declared and interest in allotments & garages. Cllr Jobling declared an interest in allotments.](#)
- 04-1124 To agree that the minutes from the last ordinary meeting of 8th October 2024 are a true record: [Agreed.](#)
- 05-1124 To receive an update from the Clerk: [NJC have updated the salary increments for 2024. CDALC has instructed this to be backdated to April 2024 as in previous years. Reports of mud on road at Paradise Bank and road into Shadforth; Clerk has reported incident to DCC. Clerk has chased invoice from Mazars for external audit. It has been suggested that the 3 villages should recycle the 'plastic' poppy wreaths for future years and the Parish Council will add an annual donation to the Royal British Legion of £60 to their budget. Clerk is on annual leave week commencing 27th November. Please could all agenda items be given to the Clerk by Monday 25th November. Cllr Jobling has kindly agreed to look after the Parish Council's mobile phone in the Clerk's absence.](#)
- 06-1124 To agree any payments that need to be made:
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| Room Hire x 5 months | £150.00 |
| Sherburn Hill Hub – Winter planting donation | £150.00 |
| Ludworth Comm – Winter planting donation | £150.00 |
| Shadforth Comm – Winter planting donation | £150.00 |
| HMRC PAYE - | £32.60 |
| Clerk salary – updated NJC points | £130.08 |
| AA Groundcare – Cemetery Work | £630.00 |
| Clerks Salary | £440.61 |
| HMRC PAYE | £110.00 |
- 07-1124 To receive an update on Shadforth Cemetery: [Clerk reported overhanging branches of the cemetery trees to DCC and the case has been closed. Clerk to visit Cemetery to check that work has been done. Letter of concern received regarding unsightly molehills in Shadforth Cemetery. Clerk will](#)

Speak to current Cemetery contractor re humane mole removal. Clerk will also ask contractor to empty cemetery bins.

- 08-1124 To receive an update on the creation of a mining memorial in Sherburn Hill: After much confusion, a site has been agreed for the proposed mining memorial. All materials have been sought and we now have approval from DCC.
- 09-1124 To receive an update on the creation a community woodland walk on a piece of land owned by DCC in Sherburn Hill: Cllr Thompson is organising a lantern parade for Spring in conjunction with Durham Area Youth and RT Projects. Cllr Thompson has also spoken to 'In Your Neighbourhood' and they are going to assist with weeding etc. DCC will maintain the area.
- 10-1124 To discuss issues and accidents occurring at Sherburn Hill crossroads: A meeting will be held at Sherburn Hill Community Hub on Thursday 14th November at 3pm. Cllr Jobling will be present to represent the Parish Council.
- 11-1124 Clerk to give a budget review (8+4): Clerk presented a budget review and gave a summary of income and expenditure from April to mid November 2024.
- 12-1124 To discuss 2025 Precept application so a final decision can be made in December: Clerk will email Precept reckoner spreadsheet to Councillors and a decision will be made at the December meeting, for submission in January 2025.
- 13-1124 To discuss Expression of Interest application and to agree or not to agree to co-opt applicant: Agreed. Clerk will bring relevant documentation to the December meeting.
- 14-1124 To receive an update on Churchill Terrace allotments: An abandoned vehicle on Parish Council land will be reported to CDALC so we can be assured that we deal with the matter appropriately. The issued Notice to Quit served in October on an allotment tenant no longer living in the Parish is upheld. Clerk will contact the next prospective tenant on our allotment waiting list.
- 15-1124 To discuss the proposal of a solar power farm at Harehills: No further update on the project. If residents have any queries regarding the proposed solar farm, the Clerk will be happy to pass these on to Locogen. Please email the Clerk at shadforthpc@hotmail.co.uk
- 16-1124 To receive updates from Parish Councillors: None.
- 17-1124 To receive updates from County Councillors: None.
- 18-1124 Public questions or comments, 5 minutes max: None.
- 19-1124 Matters arising from previous minutes which have not been covered above: None.
- 20-1124 To receive any items for the next meeting: Precept decision.
- 21-1124 Any other business: Future planned Parish Council meetings – Tuesday 10th December, Tuesday 14th January 2025, Tuesday 11th February

