

Shadforth Parish Council

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Minutes of the MEETING of the SHADFORTH PARISH COUNCIL held in SHERBURN HILL METHODIST CHURCH ON TUESDAY 1st October 2019 AT 19:30

99/19 TO RECEIVE AND APPROVE (OR NOT) APOLOGIES OF ABSENCE FROM TODAY'S MEETING

Cllr Beatie, Cllr Priest, Cllr Bell, Cllr Mace

Resolved: To accept the apologies

100/19 TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS

Cllr Flude Allotments

101/19 DECLARATIONS OF INTEREST

Resolved: The clerk reminded members that they had been sent electronic copies of the Declaration of Interest forms and requested that they be completed and returned as soon as possible

102/19 OPEN SESSION

The Clerk reported that they had not received a report from the Police and Wardens

There were no County Councillors in attendance so no report was received

During the Public Participation the following was commented upon:

It was requested that the website be updated to include a statement saying that changes of venues could be noted by checking the issued meeting agendas publish on site and in notice boards.

That the parish try and print documents in black & white and on both sides.

An allotment holder wondered why the council decided to measure the allotments.

A councillor questioned the process used to resolve the Contractors dispute. The Council explained in detail that the process used and the actions taken to resolve the Contractors dispute was within the guidelines of the Parish Council Standing Orders

103/19 APPROVAL OF THE DRAFT MINUTES OF THE COUNCIL MEETING HELD ON 3rd September 2019.

Resolved: To accept the minutes as a true record

104/19 FINANCE

The Clerk updated the members on the current status of the accounts

Resolved: That the Clerk make the following payments

Name	Amount	Method	Reason
C Bell	£ 532.75	online	Wages
HMRC	£ 64.29	online	HMRC
Mazars	£ 408.00	online	LIMI 1668671597386- SB07380
Ludworth Community	£ 30.00	online	inv 085 and 086
SLCC	£ 114.00	online	MEM21818
Sherburn Hill Chapel	£ 15.00	Cheque	Room Hire 1st Oct 19

Resolved: that the monthly bank statement be approved

Cllr Turner stated that she would like to minute the councils thanks to the Clerk for her work to complete the official auditing of the Parish Council Accounts

105/19 PLANNING

There were no items to consider and comment

106/19 POLICY AND RESOURCES COMMITTEE TERMS OF REFERENCE

Motion: To agree to Adopt the Terms of Reference of the Policy and Resources Committee

Resolved: To adopt the Terms of Reference of the Policy and Resources Committee

107/19 ESTATES COMMITTEE TERMS OF REFERENCE

Motion: To agree to Adopt the Terms of Reference of the Estates Committee

Resolved: To adopt the Terms of reference of the Estates Committee

108/19 CHAIRMANS REPORT

The chairman reported that the council had completed the installation of additional planters in Sherburn Hill

109/19 CLERKS REPORT

The Clerk reported on the following actions from the previous minutes:

A reminder to the members to return the completed Declaration of Interest forms.

FOI listing is now published on the website.

110/19 POLICY AND RESOURCES COMMITTEE REPORT

The Chairman confirmed that the committee had met and completed the Terms of Reference which the full council had approved that evening.

111/19 ESTATES COMMITTEE REPORT

The Chairman confirmed that the committee had met and completed the Terms of Reference which the full council had approved that evening.

112/19 PARISH MEETING WORKING GROUP REPORT

The Chairman confirmed that the group had identified the 3 main items from the Parish Meeting which they were working on :

Speeding, Merging the Villages Together, Communication

Resolution: To hold a Parish Meeting on Wednesday 6th November 2019 at Sherburn Hill Salvation Army Hall, starting at 6.30pm

Resolution: Cllr Hooper will create a draft advertising notice which the Members will approve and distribute in their Wards

113/19 SUSTAINABILITY WORKING PARTY REPORT

Cllr Hooper confirmed that she would be chairing the working party while Cllr Priest was unavailable.

A further meeting will take place to formulate the policy proposal for the council to consider and adopt.

114/19 VE DAY 75TH COMMEMORATIONS – 8th MAY 2020

The Clerk updated the Members about the positive response from the Brass Band organisation.

Resolved: That the Council hold the event and that a plan and budget be drawn up for approval

115/19 Items for Future Agendas

Sustainability Policy

Parish Meeting Plan review

116/19 Exclusion of Press and Public

Due to the confidential nature of the following items, at this point in time the press and the public were asked by the Chair to leave the meeting.

98/19 Disposal of Gardening Equipment

Resolved : That the clerk arrange an open day for viewing of the equipment and issue invitations to be sent out. Those that are interested are to provide a sealed bid.

Resolved : That money raised from the sale be used for the cemetery improvements

Meeting Closed : 21.00